

**Vendor Application Form**  
**Beloit Historical Society 2022 Quilt Show**  
**November 5<sup>th</sup> 9:00 – 5:00 & 6<sup>th</sup> 10:00 – 4:00**

*Rental fees cover the 2 days of the show. Show is held at 845 Hackett St., Beloit, WI 53511.  
Set up date Friday November 4<sup>th</sup> 10-8 pm*

**Vendor Name:** \_\_\_\_\_  
**\*Business Name:** \_\_\_\_\_  
**\*Address:** \_\_\_\_\_  
**\*City / State / Zip:** \_\_\_\_\_  
**\*Phone:** \_\_\_\_\_ **\*Email Address:** \_\_\_\_\_  
**Tax ID#** \_\_\_\_\_

Vendor Sales in Wisconsin require a Tax ID # and the submission of form WI s-240 (see attached).

\*Please list the type of items you will have in your booth. Vendors with similar items will not be placed side by side if possible.

\_\_\_\_\_  
\_\_\_\_\_

\*This information will be printed in the Quilt Show program and listed on the Beloit Historical Society website.

Booth size is 10' x 10' for \$100 each booth space  
I want to reserve \_\_\_\_\_ # booth spaces = **Total \$** \_\_\_\_\_

With my signature below I agree to pay the amount listed to be a vendor at the Beloit Historical Society Quilt Show on November 5 & 6, 2022. I understand a deposit of \$50 must be paid with this application to secure booth space. **Final payment is due no later than October 25, 2022.** I agree to adhere to all rules and will be responsible for all loss, damage or injury to my/our merchandise and personnel, or that caused by my/our personnel. I understand that I am responsible for any sales taxes that may be due on merchandise sold at the show. I have read and agree to abide by all the rules. Please include a filled out WI s-240 form.

Vendor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Make checks payable to: Beloit Historical Society and return to: Donna Langford 845 Hackett St, Beloit, WI 53511.** Application forms may also be filled out on the Beloit Historical Society website <http://beloithistoricalsociety.com/events> with payment made through PayPal on the same website page.

**Information and Rules**  
**Beloit Historical Society 2022 Quilt Show**  
**November 5<sup>th</sup> 9:00 – 5:00 & 6<sup>th</sup> 10:00 – 4:00**

The Beloit Historical Society (BHS) Quilt Show celebrates the rich and diverse quilting talent in Beloit, Wisconsin and surrounding regions. The Quilt Show is also a fundraiser to help support BHS operations and educational programming.

BHS is a museum with artifacts on exhibit. All BHS property and exhibitions are expected to be treated with respect. Booth space will be provided with a goal to maximize your products and sales.

Booth spaces will be assigned on a first come basis.

We will provide 1-2 chairs for your booth, but do not have tables available.

There are electrical outlets throughout the building. You may use one power strip per space. You may bring additional lighting. Wifi is available. A guest password will be provided to you during setup.

BHS will include your business name in on-line advertising and in the show program once final payments are received at BHS. You will be contacted with a receipt of payment and instructions for set up.

Show Hours:

Vendor Setup: Friday Nov. 4<sup>th</sup> 10am – 8 pm pm

Vendor Take down: All booths must remain open for the duration of the show. Take down is after 4:00 pm on Sunday Nov. 6, 2022.

Parking: Vendors can park close to the building for unloading. During the show, please park your cars at the far edges of the parking lot.

**Thank you for considering the Beloit Historical Society Quilt Show.**

**Questions? Contact: Donna Langford, BHS Executive Director (608) 365-7835;  
email [info@beloithistoricalsociety.com](mailto:info@beloithistoricalsociety.com)**